# Quick Start Guide

Please prepare the manuscript in Word according to the Instructions for Authors with graphics and tables integrated into the text, using the manuscript template available on the website: <u>https://www.thieme.de/de/suscirc-now/journalinformation-171850.htm</u> Manuscripts must be submitted via:

https://mc.manuscriptcentral.com/scnow

#### File submission

The following items should be uploaded:

- Cover letter
- Manuscript main document: Please embed the tables/figures/schemes in the relevant positions. Template usage is highly recommended.
- Graphic files: originals ChemDraw files and PNG, preferably in one zip file
- Graphical abstract: for the table of contents and the first manuscript page
- Supporting Information: as separate file

#### **Preparation of text**

- Use the paragraph styles available within the template. Do not create new styles, and do not alter those that are preassigned.
- The Significance box must contain no more than 590 characters, including spaces.
- Use only one space after reference numbers, do not use tabs.
- Captions for graphic files should be given as part of the manuscript text, not as text within the graphic.
- Ensure that all graphics and tables are mentioned in the text.
- Avoid underlining and indentations.
- Follow further instructions as detailed in the manuscript template.

#### Tables

- Must be created in Word format.
- Place each item (paragraph, graphic, etc.) in its own cell.

#### **Graphic files and Photos**

We accept JPG, PNG, and TIF files (not less than 300 dpi).

The graphical abstract must respect the following dimensions:

Width 7.7 cm (3.0 in.) Height 6.4 cm (2.5 in.) When preparing ChemDraw files, you should apply the SYNTHESIS – SYNLETT Document setting and font size 7:

Object Settings for SYNTHESIS - SYNLETT Document.cdx			
Drawing Auto-update Captions Atom Labels			
Chain Angle: Bond Spacing: 120 degrees 18 $\checkmark$ % of length 0,076 cm C absolute			
Fixed Length:     Bold Width:     Line Width:       0,42 cm     0,049 cm     0,02 cm			
Margin Width: Hash Spacing: Color: Units: 0,032 cm 0,062 cm cm			
Atom Indicators: Bond Indicators:			
▼ Show Query Indicators ▼ Show Query Indicators			
Show Atom Numbers			
Set defaults for "SYNTHESIS – SYNLETT" OK Cancel			

If the pre-installed ChemDraw settings are used, the images must be scaled down to 69% to reach the correct final sizes: 8.3 cm (3.3 in.) for 1-column width and 17.3 cm (6.8 in.) for 2-column width, respectively. We also accept IsisDraw, ChemWindows and Photoshop files, but please adhere to the above settings.

The **Editorial Office** is happy to offer advice concerning all technical aspects of manuscript submission:

sustainability&circularityNOW@thieme.de

# 1 Editorial Policy

#### 1.1 Sustainability & Circularity NOW

is an international single-anonymized peer reviewed journal, broadcasting the challenges and solutions for a sustainable future in an open access format. This journal is the perfect platform to allow a genuine and interdisciplinary exchange to resolve the global crisis that we face. Bright minds can share cutting-edge solutions to improve existing materials and industrial processes as well as revolutionary discoveries of new materials and synthetic procedures. The journal also covers studies on recovery of building blocks from improvement of existing recvclina waste. technologies to make recycling easier and more efficient, clean energy, and much more. Life-cycle assessment studies and case studies to foster public and policy debate are also covered in this journal.

Instructions for Authors

Highlights on thematic areas covered:

- Safe and Sustainable by Design
- Circular Design
- Circular Economy
- Sustainable Chemistry and Materials
- Green Manufacturing and Engineering (with specifications on green metrics, e.g. E-factor, Eco-scale ...)
- Biomass or Waste as Raw Materials
- Biobased and Circular Plastics
- Zero Emission Energy Carriers
- Metal Recovery and Recycling
- Alternative / Renewable Clean Energy
- Life-Cycle Assessment
- Environmentally Friendly Reagents and Feedstocks
- Sustainable Synthesis and Catalysis
- Sustainable Industrial Processes

#### 1.2 Article Types

Sustainability & Circularity NOW welcomes a variety of article types to covert at the best the needs of the community.

**1.2.1 Original Articles:** Reports of original research that has not been previously published, except in the form of an abstract or preliminary communication and is not being considered for publication elsewhere. Original Articles are evaluated with the aid of referees on the basis of scientific quality, originality, and general interest to the readership. Inappropriate manuscripts may also be rejected without consulting referees.

The text should be structured as follows:

- Abstract
- Introduction
- Results and Discussion
- Conclusions
- Experimental Section
  - The Experimental Section must contain the following:
  - isolated yield [% and mass yield (on gr mol scale)]
  - o physical state and color
  - melting point (for all solids)
  - optical rotation (if applicable)
  - retention factor (if applicable)
  - $\circ$   $\,$  IR, 1H and 13C NMR, MS  $\,$
  - elemental analysis [where this is not possible (e.g.,high molecular weight compounds),HRMS and 13C NMR data may be acceptable at the Editor's discretion];

- elemental analysis calculated and found values should be within ± 0.4%.
- Limited comparative physical data from the literature and the corresponding reference or CAS number for known compounds.
- Clear formula schemes including reaction conditions and % yields.
- Notation of the scope and limitations of the work reported.
- Data:
- Funding Information
- Acknowledgement
- Primary Data
- Conflict of Interest

- References (Adequate citation of other working the area must be included)

**1.2.2 Rapid Communications** (normally not to exceed 4 template-based pages, including tables, graphics, and references and notes) are preliminary reports of new research results, the significance of which to the scientific community justifies rapid communication. Letters are evaluated with the aid of referees on the basis of quality, originality, and general interest. Inappropriate manuscripts may also be rejected without consulting referees. Authors are required to submit a brief statement of the significance of the work presented. The results should not have been previously published in any form or have been submitted for publication elsewhere. No Experimental Section is required but a note of the most relevant experimental procedures needs to be

The text should be structured as follow: -Abstract -Introduction -Results and Discussion -Conclusions -Funding Information -Acknowledgement -Primary Data -Conflict of Interest -References and Notes

reported in the section References and Notes.

**1.2.3 Reviews** (up to 25 template-based pages, including tables and graphics) and **Short Reviews** (up to 10 template-based pages): A discussion and critically evaluation of recent developments and updates in a specific area of high interest to the readership. They provide a concise assessment of the current state of the art and an outlook on future developments.

The text of all Review types should be structured as follows:

-Abstract (this may also contain a table of content if wished)

- -Introduction
- -Subheadings
- -Conclusions and Outlooks
- -Funding Information
- -Acknowledgement
- -Conflict of Interest
- -Biographical sketch of the authors (not mandatory) -References

**1.2.4 Industrial Case Studies** provide a clear overview on the development of a specific company or industrial sector highlighting the transition from linear production processes into circular ones. These articles are written by industrial and applied scientists to inform the readers about the latest challenges in their fields with a call for chemists to help resolve those challenges.

Industrial Case Studies should include:

-Abstract

- -Executive summary
- -Introduction
- -Subheadings
- -Discussion (solutions and implement-actions should be discussed here)
- -Conclusion and Outlooks
- -Funding Information
- -Acknowledgement
- -Conflict of Interest
- -Biographical sketch of the authors (not mandatory)
- -References

Industrial Case Studies can include video material and should not be longer than 10 pages.

**1.2.5 Policy Reports** provide reviews of a specific problem and offers practical and feasible solutions to the same with the goal of aiding policy decisions and facilitate public understanding. These articles are written by people working in industry, academia, NGOs, or governmental agencies. Policy Reports should include:

#### -Abstract

-Executive summary

-Introduction (explain the significance of the topic and explain the state of the arts describing history and factors that have influenced a specific response) -Subheadings

-Discussion (findings, data, evidence, models, case studies, and other supporting sources should be discussed here)

- -Trends and Outlooks
- -Conclusions and Recommendations
- -Funding Information
- -Acknowledgement
- -Conflict of Interest
- -Biographical sketch of the authors (not mandatory)
- References

Policy Reports can include video material and should not be longer than 10 pages.

## 1.3 Journal Policy on Prior Publication

Thieme journals encourage the submission of papers that have been deposited in an initial draft version in preprint repositories such as ChemRxiv, arXiv, bioRxiv, Research Square, arXiv, and medRxiv. When posting to a preprint server, authors should retain copyright on their publication. Drafts of short conference abstracts or degree theses posted on the website of the degree-granting institution, and draft manuscripts deposited on authors' or institutional websites are also welcome. All other prior publication is not acceptable.

During submission, authors should (1) note use of the preprint repository in the cover letter, (2) state what adjustments and/or updates the draft has undergone between deposition and submission and (3) cite the preprint, including the DOI, as a reference in the manuscript.

The submitted manuscript (which is under review for publication in a journal) may be deposited on a preprint server at any time. Upon publication authors should add a link from the preprint to the published article.

In subscription and hybrid open access journals, the preprint version may be updated with the author accepted manuscript (AAM) twelve months after publication. The author accepted manuscript (AAM) is the version that has been accepted for publication. It usually includes revisions resulting from peer review but will be further modified by copyediting and typesetting before final publication. What and when authors may post to non-commercial preprint repositories:

	version of paper	preprint repository
papers	submitted version	at any time
published in	author accepted	at any time after
Thieme	manuscript (AAM)	acceptance
open access	version of record	abstract,
journals	(VoR)	plus link to VoR
papers	submitted version	at any time
published in	author accepted	12-month embargo
Thieme	manuscript (AAM)	after acceptance
subscription	version of record	abstract,
and hybrid	(VoR)	plus link to VoR
journals		

Authors are required to submit a brief statement of the significance of the work presented and suggest possible referees. Not all manuscripts submitted can be accepted for publication; research based on analogy without claim to special significance, including a simple change of conditions (e.g., conventional heating to microwave irradiation), will not be considered. All Original Papers must contain:

- $\cdot$  The source of all less common starting materials.
- · Detailed experimental procedures.
- A full set of spectroscopic and physical data for:
  all new compounds with significantly different structures from each other,

- representative examples of new compounds with similar

structures when they are prepared by the same or similar methods,

– all isolated intermediates in multistep syntheses, except when they are too labile.

#### 1.4 Submissions from Editorial Board Members

The journal evaluates any submissions from the members of the editorial board purely on merit of the scientific content presented as it does for any other article coming from authors globally. All the articles including those articles from Editorial Board members are rigorously evaluated via peer review. In doing so, the journal ensures there are no conflict of interests or preferences, and selection of articles is purely on its scientific content merit.

Before preparation and submission of the manuscript, we invite authors to first read the Thieme Journal Policies here:

https://www.thieme.com/en-us/journal-policies

## 2 Manuscript Preparation

#### 2.1 Authors should first examine current articles

from Sustainability & Circularity NOW for guidance with respect to format, style, and presentation. We generally follow style guidelines set forth by the American Chemical Society.

The **language** of publication is English. When this is not the author's first language, the manuscript should receive language polishing from someone with very good English writing skills before submission. Thieme offers a language editing service for manuscripts in partnership with Enago, a worldleading provider of author services to researchers around the world. Authors can choose from a range of editing services and get their manuscripts edited by Enago's professional editors. Authors that wish to use this service will receive a 20% discount on all editing services. To find out more information or get a quote, please visit www.enaqo.com/thieme. British and American spellings are both acceptable as long as consistency is maintained throughout an individual manuscript.

## 2.2 Cover letter: should highlight the

significance and urgency of the submitted work and provide details of other relevant information (for example, submitted or in press manuscripts).

#### 2.3 Manuscript main document: It is

necessary to embed the tables/figures/schemes in the relevant position of the manuscript file. The manuscript (main text, tables, structural formulas, and figures) should be submitted as one file. Authors are strongly encouraged to use the template for manuscript preparation, available at: <u>https://www.thieme.de/de/suscirc-now/journal-</u> information-171850.htm.

Manuscripts can also be submitted without using the template, although this is not the preferred option. All non-template manuscripts must still be presented in a format that is both logical and easy to follow, otherwise they may be rejected without evaluation. All graphics and tables must be integrated into this file.

#### 2.4 Nomenclature should be based on the

systematic rules adopted by the IUPAC or Chemical Abstracts. We recommend that authors check their nomenclature carefully before submission. Trivial names should be avoided unless they offer a distinct advantage over the corresponding systematic names.

#### Sustainability & Circularity NOW

The use of abbreviations is recommended in the experimental section, tables, and formula schemes, but should not be used in the title, abstract or text. Common abbreviations, such as *t*-Bu, Et, Me, Ph, DMF, mp, mL, mmol, and min, do not need to be defined; less common or ambiguous abbreviations should be defined when they first appear (see also the abbreviation list at <u>https://www.thieme.de/de/suscirc-now/journal-information-171850.htm</u>). SI Units should be used.

**2.5 Graphical Abstract:** A drawing, representing a visual summary of the work performed, must be provided [maximum dimensions width x height = 7.7 × 6.4 cm  $(3.0 \times 2.5 \text{ in.})$ ]. The graphical abstract, which appears in the Table of Contents and on the first manuscript page, will often determine whether a reader continues on to read the full article. Therefore, accurate, informative, and clear graphics are required and the use of color is strongly encouraged. Graphical abstracts should convey the major point of the article to the reader; equations given should be clear and substantive information (yields, substrate scope, reaction conditions, etc.) should be included. The graphical abstract does not replace the written

The graphical abstract does not replace the written abstract.

2.6 **The title** (should be no longer than two lines) should reflect the contents of the manuscript. First letters of all words, except for conjunctions, articles, and prepositions, should be capitalized. The names of the authors (please spell out first and last names) and the addresses at which the research was performed should appear under the title. Authors should also include their e-mail address for correspondence and their ORCID, if available. Use the letters a, b, etc. as superscripts to relate authors to addresses, and a star to indicate the author to whom correspondence regarding the paper should be addressed. Use a number in the References section to give the current address of an author, when necessary, please do not use any other symbols. A short dedication may appear after the address. Authors requesting doubleanonymized review should also pay attention to paragraph 2.2.

2.7 All articles must contain a written abstract,

which should summarize the results and conclusions of the research performed without using compound numbers.

#### 2.8 All articles must contain a written

**significance**, which should explain in lay terms why the specific articles is important for the community

and how this contributes to the Sustainable Development Goals (SDG) set by the United Nations (UN).

**2.9** All articles, when applicable, should include the logo of the UN SDGs that the article is addressing.

#### 2.10 Formula schemes, figures, and artwork

require unique titles and must be referred to in the text. Drawings can only be named Scheme, Figure, or Equation. In Schemes (which show reactions) where the reaction conditions are not given in the caption, reagents and conditions should appear above the arrow, with yields and selectivity results below the arrow. Color graphics will appear as such in the galley proof and in the electronic version. All inquiries should be directed to the editorial office.

**2.11 Tables** must be created in Word format and must have a title. Designate footnotes as superscript a, b, c, etc. Drawing software should only be used for drawings but not for the design of whole tables.

#### 2.12 For Original Papers, the experimental

section must contain all the information necessary to guarantee reproducibility. In an introductory paragraph, information concerning solvents, sources of less common starting materials, and makes and models of instrumentation used in the collection of analytical data should be detailed. Write procedures in the past tense, and include the weight, mmol, volume, etc. in brackets after the names of the substances or solvent, for example:

... To a solution of (1*S*)-(+)-camphorsulfonyl chloride (2.5 g, 10.0 mmol) in MeOH (20 mL) was added ...

A precise workup procedure containing all details, including the amount of solvent used for extraction and details of chromatographic purification, should be given. All compounds, solvents and drying agents should be named; common abbreviations and formulae such as THF and CH<sub>2</sub>Cl<sub>2</sub> should be used. Physical and spectroscopic data should be included in the experimental section or, in cases where a large number of compounds are prepared, presented in tables. Spectroscopic data should be presented according to the ACS Style Guide and be stated in the order and format shown in the following examples: Mp 241–234 °C;  $[\alpha]_{D}^{20}$  +25.4 (*c* 1.00, CHCl<sub>3</sub>); *R*<sub>f</sub> = 0.3 (hexanes–EtOAc, 5:1).

IR (KBr): 3245, 3120, 1720, 1690, 1535, 1460 cm<sup>-1</sup>. <sup>1</sup>H NMR (400 MHz, CDCl<sub>3</sub>): d = 2.44 (s, 3 H, CH<sub>3</sub>), 2.79 (s, 3 H, COCH<sub>3</sub>), 7.20 (d, *J* = 8.1 Hz, 1 H, H-7), 7.51 (d, *J* = 6.3 Hz, 1 H, H-8), 7.85 (s, 1 H, H-5), 17.75 (s, 1 H, OH).

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NMR: Always give coupling constants for wellresolved peaks. After each chemical shift, enter in parentheses multiplicity, coupling constants, number of protons, and assignment, in that order.

<sup>13</sup>C NMR (100 MHz, DMSO- $d_6$ ):  $\delta$  = 8.9, 30.3, 51.9, 66.2, 169.6, 178.8.

<sup>31</sup>P NMR and other NMR nuclei like wise.

MS (EI, 70 eV): m/z (%) = 213.9 (90), 270.2 (100) [M + H]<sup>+</sup>.

HRMS–FAB: *m*/*z* [M + H]<sup>+</sup> calcd for C<sub>21</sub>H<sub>38</sub>N<sub>4</sub>O<sub>6</sub>S: 475.5285; found: 475.5267.

UV/Vis (CH<sub>2</sub>Cl<sub>2</sub>):  $\lambda_{max}$  (log  $\epsilon$ ) = 236 (4.00), 278 (4.59), 284 (4.57), 329 nm (3.41); or UV (CH<sub>2</sub>Cl<sub>2</sub>):  $\lambda_{max}$  ( $\epsilon$ ) = 268 (21900), 458 nm (68800).

Anal. Calcd for C<sub>32</sub>H<sub>5</sub>0BrP: C, 70.44; H, 9.24. Found: C, 70.32; H, 9.43.

Physical appearance (color, state) and yield are required for all compounds described in the experimental section. Product yields should be given in terms of g or mol as well as in % and it should be specified if this is for crude or pure product.

For **Rapid Communications**, a formal experimental section is not required. Authors are nevertheless asked to provide sufficient experimental details in the References and

Notes section, such that important new work reported can be repeated (quantities of reactants and solvents, reaction time, reaction temperature, workup details, and yield data). In addition, physical and spectroscopic data for significant new compounds should be supplied, as well as microanalytical or HRMS and <sup>13</sup>C NMR data when appropriate.

**Crystallographic Data:** Complete X-ray data will not be published. These data should be deposited at an appropriate international data institute, and the deposition number cited in a reference. If a representation of the crystal structure (e.g., ORTEP) is to be included, it should be accompanied by the following data: (1) formula, (2) crystal data, (3) method of collection, (4) methods of structure solution and refinement, and (5) selected bond lengths and angles.

**CAS registry numbers** may be supplied in the following format [CAS Reg. No. xxxxxx-xx-x] and placed under the compound name title.

## 2.13 Supporting Information: Required are

copies of 1H and 13C NMR spectra of all isolated new and important intermediate compounds and, if cited in the reference section, copies of unpublished papers that are "submitted", "accepted for publication" or "in press"; both in Word or PDF format. These will be used in the reviewing process and the spectra can also be published online if indicated. All other supporting information is optional.

**2.14 Primary NMR data** (optional) are the data in their original format as obtained from the NMR machine, i.e. the free induction decay (FID). Authors who wish to present NMR spectra also as primary data should deposit them with Zenodo (https://zenodo.org/) before they submit their manuscript to us. Zenodo is a general-purpose openaccess repository developed by CERN that allows researchers to deposit data sets. The DOI provided by Zenodo upon upload of the primary data should be included in the manuscript prior to submission.

**2.15** Acknowledgments should be brief and placed before the References.

**2.16 Funding Information** should include all funding sources and funder grant/award numbers relevant to the manuscript.

**2.17 References** should be placed collectively after the Acknowledgment and numbered consecutively.

Authors are encouraged to list all relevant references and cite extensively. Cited work that is unpublished at the moment of submission ("submitted", "accepted for publication" or "in press") must be provided as part of the "Supporting Information (for peer-review only)". References to articles submitted to preprint servers (i.e. ChemRxiv) should be provided including the respective DOI. When one reference number contains more than one citation, please separate them into (a), (b), (c), etc. (see example 3). Provide the names and initials of **all** authors and do not use et al. Use journal abbreviations in accordance with Chemical Abstracts (Chemical Abstracts Source Index, CASSI). Please do not use tabs. Sustainability & Circularity NOW should be cited as follows: Sustainability & Circularity NOW year, volume, first page number.

#### Examples of References

(1) New address: P. J. Kocienski, School of Chemistry, University of Leeds, Leeds LS2 9|T, UK.

(2) Badart, M. P.; Hawkins, B. C. Synthesis **2021**, 53, 1683.

(3) (a) Majdecki, M.; Niedbała, P.; Jurczak, J. *Chemistry-Select* **2020**, *5*, 6424. (b) Majdecki, M.; Tyszka-Gumkowska, A.; Jurczak, *J. Org. Lett.* **2020**, *22*, 8687. (c) Majdecki, M.; Grodek, P.; Jurczak, J. *J. Org. Chem.* **2021**, 86, 995.

(4) Pazenok, S.; Leroux, F. R. In *Frontiers of Organofluorine Chemistry*; Ojima I. (Ed.); World Scientific: London, **2020**, 695.

(5) Neufeld, J.; Stünkel, T.; Mück-Lichtenfeld, C.; Daniliuc, C. G.; Gilmour, R. *Angew. Chem. Int. Ed.* **2021**, in press; DOI: 10.1002/anie.202102222.

(6) Usenko, R. M.; Slyvka, M. V.; Lendel, V. H. UA Patent 107674, **2015**.

(7) He, Y.; Song, H.; Chen, J.; Zhu, S. *Nat. Commun.* **2021**, 12, 638; Knochel, P.; Kremsmair, A. *Synfacts* **2021**, *17*, 0405.

# 3 Manuscript Submission

## 3.1 Instructions for Electronic Submission

Manuscripts must be submitted online at <u>https://mc.manuscriptcentral.com/scnow</u>.

Commonly used text processors, such as Word, should be used for

preparation of the manuscripts. The manuscript must be accompanied by a cover letter, in which the authors briefly explain the significance of their findings and the interest to the readership of Sustainability & Circularity NOW. The manuscript (main text, tables, structural formulas and figures) should be submitted as one file. Authors will be quided stepwise through the uploading of various files. Before submission, prepare and have available all information on the manuscript (cover letter, title, full name and affiliation of all authors, abstract, all files to be submitted). Appropriate key words should be chosen/added during step 3 of the submission process. The system automatically converts source files (Word and PDF files) into a single Adobe Acrobat PDF version of the article, which is used in the peerreview process. Please note that even though manuscript source files are converted into PDF at submission for the review process, these source files are needed for further processing after acceptance. All correspondence, including notification of the editor's decision and requests for revision, takes place by e-mail.

Sustainability & Circularity NOW uses **Select Crowd Review** for reviewing manuscripts. Authors may optout from Select Crowd Review in Step 4 of the submission process.

# 4 Peer Review

ID and undergoes a short formal check by the editorial office prior to being forwarded to an editorial board member.

After submission, the manuscript receives a tracking If the manuscript is considered for further processing, the reviewing process will be initiated. The editorial board member forwards the manuscript to the Crowd Review Editor, who invites the reviewers of the Sustainability & Circularity NOW crowd to evaluate the scientific quality of the manuscript (for details, see: <u>https://www.thieme.de/de/thiemechemistry/select-crowd-review-136859.htm</u>. The experts of the crowd receive a link to the

The experts of the crowd receive a link to the manuscript and can comment on it anonymously via a secure web interface. Participating reviewers see each other's comments and can discuss the research featured in the paper to improve the manuscript further. They can respond, interact, and enhance it in parallel. The Crowd Review Editor oversees the crowd review process and evaluates the comments of the reviewers. The editorial board member then decides to accept (with or without revision) or reject the article and sends the feedback of the crowd to the author for consideration and implementation.

# 5 Article Processing Charges

Article processing charges (APCs) are due upon acceptance. For current prices, please visit <u>Open</u> <u>Access - Journal authors - Thieme Group</u>, navigate to "APC", and select the Price List. APCs are regularly reviewed and may be subject to change. No additional fees, including submission fees, editorial processing charges, or page and color charges apply.

## Waivers & Discounts for OA

If your institution participates in a Thieme Science Open Access Funding Agreement, as a corresponding author, you can publish open access at no cost to you, or at a discount. Thieme participates in the <u>Research4Life</u> program. If you are a corresponding author residing in the <u>world's lowest income</u> <u>countries</u>, we may offer waivers and discounts on our gold journals. For more information, please contact the journal. To learn more about Thieme's Open Access programme, please visit <u>Open Access - Journal</u> <u>authors - Thieme Group</u>. Author fees or waiver status do not influence editorial decisions.

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# 7 Additional Information

# 7.1 Publication of manuscripts immediately upon acceptance:

Sustainability & Circularity NOW offers its authors the option to have their manuscripts published immediately upon acceptance. This means that the unedited, unformatted version of the manuscript as it stands after peer review is published online with a DOI. A precondition is the confirmation that the License to Publish (LTP) will be signed upon receipt.

## Implications of "accepted manuscript" publication:

Once the paper has been accepted, the last clean version of the manuscript, including all metadata entered during submission (title, abstract, author affiliations, etc.), becomes the first version of the article to be published online. This means that no changes can be made to the submitted clean version as this version will be published as the "Accepted Manuscript", should it be accepted. Changes by the authors will only be possible subsequently during the galley proof corrections. This means in detail: • For all authors, the affiliation information entered

during submission will be published.

• If an author is already in the system, please use "Edit" to update the address information if necessary.

• To facilitate the entry of co-author information, please use the "Quick Fill" option if applicable.

• The order of authors entered during submission will be the order of authors on the "Accepted Manuscript".

• All authors named under step "Authors & Institutions" agree to the publication and signing of the LTP.

• The conflict of interest and funding information will be published as entered at the step "Details & Comments".

• Instructions and further information are available during the submission process and upon request to the Editorial Office.

## 7.2 Galley proofs will be sent to the

corresponding author by e-mail as a PDF file for corrections. Authors may be required to provide additional information at the proof stage, in order to comply with the above instructions. **7.3 Correspondence** concerning accepted manuscripts and galley proofs should be directed to: Sustainability & Circularity NOW Editorial Office Georg Thieme Verlag KG A Thieme Group company Oswald-Hesse-Straße 50, 70469 Stuttgart, Germany Phone: +49-(0)711-8931-768 E-mail: <u>sustainability&circularityNOW@thieme.de</u>

Further Tools for Authors can be found on our website: <u>https://www.thieme.de/de/suscirc-now/journal-</u> information-171850.htm