

## Facial Plastic Surgery Author Instructions

Thank you for contributing to *Facial Plastic Surgery*. Please read the instructions carefully and observe all the directions given. Failure to do so may prevent article review or delay publishing your article.

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- ☐ **AUTHOR INFORMATION**
  - All authors: full name, degrees, department, affiliation, e-mail address
  - Corresponding author: mailing address, telephone number
- ☐ **MANUSCRIPT FILE**
  - Must be digital - hard copy submissions are not accepted
  - Title page should be submitted as a separate file
- ☐ **STRUCTURED ABSTRACT AND KEYWORDS**
  - See the section Article Types for required sections, format and word and character counts
- ☐ **REFERENCES**
  - Cited sequentially in AMA style
- ☐ **TABLES**
  - Cited sequentially and included in the main document
- ☐ **FIGURES**
  - Cited sequentially in the main document
  - Figures with subparts should be submitted separately- DO NOT attempt to format or “join” subparts
  - Each figure or subpart of a figure should be named sequentially as it appears on the manuscript (e.g., files should be named “Fig. 1A”, “Fig. 1B”, “Fig. 2A”, “Fig. 2B”, etc., and uploaded individually along with the manuscript file and other required files.
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## MANUSCRIPT FORMAT

### Article Types

The following graph shows what types of articles are accepted for publication, and what requirement they may have.

Article Type	Original Article (invited ONLY)	Original Research	Letter to the Editor	FPS Alerts (invited ONLY)
Author Limit	9	9	3	2
Structured Abstract Limit	Up to 200 words	Up to 150 words	NO ABSTRACT	NO ABSTRACT
Keywords Limit	3 to 5 keywords	3 to 5 keywords	NONE	3 to 5 keywords
Title Limit	Up to 50 words	Up to 50 words	Up to 50 words	Up to 50 words
Text Limit	Up to 4500 words	Up to 4500 words	Up to 500 words	Up to 2000 words
Image Limit	No Limit	No Limit	Up to 2	Up to 3
Reference Limit	Up to 45 references	Up to 45 references	Up to 3 references	Up to 20 references

### General Guidelines

- Keep the format of your manuscript simple and clear. We will set your manuscript according to our style—do not try to “design” the document.
- Each figure should be saved as its own separate file. Do not embed figures within the manuscript file. This requires special handling by Thieme’s Production Department.
- Keep abbreviations to a minimum and be sure to explain all of them the first time they are used in the text.
- The manuscripts should be written in American English.
- The authors should use Système International (SI) measurements. For clarity, nonmetric equivalents may be included in parentheses following the SI measurements.
- Use generic names for drugs. You may cite proprietary names in parentheses along with the name and location of the manufacturer.
- Credit suppliers and manufacturers of equipment, drugs, and other brand-name material mentioned in the manuscript within parentheses, giving the company name and primary location.

## Title Page

- This journal adheres to a single-anonymized peer-review policy. The title page should be included in the main document.
- The title page should list the article title and each author's full name, degree, title, department, affiliation (mailing address), and e-mail address. If available, please provide each author's ORCID. Indicate the corresponding author.

## Abstract and Keywords

See the section Article Types for word limits.

The abstract should briefly outline the content of the article and any conclusions it may reach. The keywords should be words a reader would be likely to use in searching for the content of the article.

## Requirements for Original Research Articles

1. **Structured Abstract-** The submission should include a structured abstract with the following headings of no more than 150 words.
  - a. **Introduction** (nature of the problem and its significance)
  - b. **Objectives & Hypotheses** (specific objectives of the study, including primary and secondary outcomes)
  - c. **Study Design** (Meta-analysis, systematic review, randomized clinical trial, prospective or retrospective cohort study, case-control series or case series (N>5)). State appropriate reporting guidelines: PRISMA (systematic reviews and meta-analyses), CONSORT (randomized trials) and STROBE (observational studies).
  - d. **Methods** (Patient selection criteria, interventions, data collection and measurements, statistical analyses performed; include any IRB approval or AI use in Manuscript Preparation)
  - e. **Results** (Include results and statistical analysis related to primary and secondary endpoints)
  - f. **Conclusions** (Describe the main findings, mechanisms, and explanations, how they relate to prior knowledge and the relevance of these)
2. **Keywords-** 3-5 keywords
3. **Acknowledgements: AI Use in Manuscript Preparation**

## Requirements for Original Articles

1. **Structured Abstract-** The submission should include a structured abstract with the following headings (only as appropriate) of no more than 200 words.
  - a. **Aims and Backgrounds**
  - b. **Historical Aspects**
  - c. **Anatomy**
  - d. **Technology**
  - e. **Patient Selection**
  - f. **Techniques**
  - g. **Post Operative Care**
  - h. **Current and Future Development**
  - i. **Conclusions and Clinical Relevance**
2. **Keywords-** 3-5 keywords
3. **Acknowledgements: AI Use in Manuscript Preparation**

## Main Document

- Please clearly distinguish the hierarchy of headings within the manuscript by using capital letters, underline, italic, and bold styles as necessary.
- As needed, use italic, superscripts, subscripts, and boldface, but otherwise do not use multiple fonts and font sizes.
- Do not insert page or section breaks except where noted in the Author Instructions.
- Use hard returns (the Enter key) only at the end of a paragraph, not at the end of a line. Allow lines of text to break automatically in your word-processing software. Do not justify your text.
- Use only one space, not two, after periods.
- Create tables using the Table function in Microsoft Word.

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## Acknowledgments

The source of any financial support received and recognition of personal assistance for the work being published should be indicated at the end of the article, just before the Reference section, under the heading Acknowledgments.

If authors use Artificial Intelligence tools to create text, the use must be transparently documented in the Acknowledgements or Material and Methods sections. Please refer to our [Journal Policies](#) for further guidance.

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All authors (including corresponding and co-authors associated with the manuscript) must make a formal statement at the time of submission indicating any potential conflict of interest that might constitute an embarrassment to any of the authors if it were not to be declared and were to emerge after publication. Such conflicts might include, but are not limited to, shareholding in or receipt of a grant or consultancy fee from a company whose product features in the submitted manuscript or which manufactures a competing product. Should the article be accepted for publication, this information will be published with the paper.

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This journal follows the guidelines of the [International Committee of Medical Journal Editors](#).

A conflict of interest statement must also be included in the manuscript after any "Acknowledgements" and "Funding" sections and should summarize all aspects of any conflicts of interest. If there is no conflict of interest, authors must include 'Conflict of Interest: none declared'.

## References

References should be the most recent and pertinent literature available. It is essential that they are complete and thoroughly checked. If the reference information is incomplete, good online sites to search for full details are the National Library of Medicine: [www.nlm.nih.gov](http://www.nlm.nih.gov); Books in Print: [www.booksinprint.com](http://www.booksinprint.com); PubMed: [www.ncbi.nlm.nih.gov/PubMed/](http://www.ncbi.nlm.nih.gov/PubMed/); or individual publisher Web sites.

- References must be listed in AMA style, using Index Medicus journal title abbreviations.
  - References follow the article text. Insert a page break between the end of text and the start of references.
  - References must be cited sequentially (NOT alphabetically) in the text using superscript numbers.
  - By way of exception to AMA style, do not italicize book titles or journal title abbreviations and do not put a period at the end of a reference.
  - List all author names, up to and including six names. For more than six authors, list the first three followed by et al.
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  2. Citing a chapter in a book:  
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  7. Citing a symposium article:  
Eisenberg J. Market forces and physician workforce reform: why they may not work. Paper presented at: Annual Meeting of the Association of American Medical Colleges; October 28, 1995; Washington, DC

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- Figures include photographs or radiographs, drawings, graphs, bar charts, flow charts, and pathways, but NOT lists or tables.
- Figures must be cited sequentially in the text. Number all figures (and corresponding figure captions) sequentially in the order they are cited in the text.
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- Other footnotes for tables should be indicated in the table using superscript letters in alphabetical order.
- Any abbreviations used in the table should be explained at the end of the table in a footnote.

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- It is best to use Adobe Photoshop to create and save images, and Adobe Illustrator for line art and labels.
- Do not submit art in Microsoft Excel, Word, or PowerPoint format. These files cannot be used by the typesetter.
- Save each figure in a separate file.
- Do not compress files.
- The file size can not exceed 350 MB.
- Please crop the image to remove all extraneous elements, ensuring the focus remains on the essential content. The image must be clear and easily understandable when resized to a width of 3.5 inches (suitable for a single column). Note that the publisher will not make any additional adjustments to the image.

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## SUBMISSION PROCEDURE

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- Log In to the submission system and find your article, which will be marked for revision.
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## EDITORIAL CONTACTS

Please contact the Editors or Thieme Publishers with any questions.

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